

Grace Adeyemi

HR Manager · Recruiter · Corporate Trainer

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PERSONAL STATEMENT

People-focused HR leader with 14 years across recruitment, HR operations and learning & development. Has built hiring pipelines, shaped company culture, and designed training that sticks. Warm but decisive, with a talent for spotting potential and helping people and organisations grow.

PERSONAL INFORMATION

Date of Birth: 21 September 1987

Address: Aberlestr. 16, 81371 München

Driver's License: Class B, D & DE

Availability: Full-time — hybrid

WORK EXPERIENCE

HR Manager

2019 – present

Allianz SE, München

Lead HR for a 300-person division: recruitment, employee relations, and performance and talent programmes. Cut time-to-hire by 20% and improved retention through new onboarding.

Talent Acquisition Specialist

2014 – 2019

Randstad Deutschland, München

Ran end-to-end recruitment across tech and commercial roles. Managed client relationships and consistently hit placement targets.

HR Generalist

2010 – 2014

Siemens AG, München

Supported HR operations: onboarding, payroll liaison, and employee queries for a large business unit.

Corporate Trainer (part-time)

2016 – present

Freelance, München

Design and deliver workshops on leadership, communication and onboarding. Facilitate groups of up to 30.

EDUCATION

M.A. Human Resource Management — LMU München (2010)

B.A. Psychology — University of Lagos (2008)

SHRM Senior Certified Professional (SHRM-SCP) (2018)

SKILLS

- Warehouse operations: goods-in, slotting, picking, dispatch and inventory control
- Emergency response: evacuation procedures, fire safety and incident coordination
- Change management: rollout planning, training and adoption support
- Team leadership: shift coordination, staff scheduling, onboarding and mentoring new hires
- Cybersecurity awareness: access control, phishing prevention and data handling
- Content creation: copywriting, social media and photography
- Multilingual communication: fluent cross-language written and spoken support

LANGUAGES

Italian	Native
English	C2

INTERESTS

Mentoring · Reading · Running · Public Speaking · Cooking · Travel